

MANUSCRIPTS SUBMISSION REQUIREMENTS AND BLIND PEER REVIEW

Manuscripts Submission Requirements

1. Manuscripts may be submitted in Armenian, Russian, or English.

- 1) A manuscript shall contain the following components:
- 2) Title of the article;
- 3) Author information (full name, affiliation/position, academic title and/or degree, if applicable, and contact telephone number);
- 4) Abstract and Keywords;
- 5) Main body of the research article;
- 6) Conclusion;
- 7) References.

In addition, the information specified in subparagraphs 1, 2, and 3 of paragraph 2 shall also be provided in English and Russian. For articles submitted in Russian or English, the same information shall be provided in Armenian.

3. Abstracts shall provide clear, precise, and comprehensive information about the content of the article. The submission of abstracts in English and Russian (within 150-250 words each) is mandatory, unless the article is written in English.

4. Manuscript formatting requirements are as follows:

- 1) Paper size - A4, line spacing - 1.5
- 2) Font size for the main text - 12 pt
- 3) Footnotes - 10 pt
- 4) Margins – Left, Right, Top, Bottom – 2 cm

The text shall be edited using fonts based on the Unicode encoding system. “GHEA Grapalat” is accepted for articles in Armenian and “Times New Roman” for manuscripts in Russian and English.

5. Figures, diagrams, and other illustrations may be included in the manuscript. Figures, diagrams, and tables shall be placed in the text immediately after the relevant reference, either on the same page or on the following page. They shall be entitled and numbered. Captions and explanatory notes shall be placed below figures and above tables in italic, bold, 9-point font.

6. Formulas and mathematical expressions shall be inserted using Microsoft Equation, in italic, 10-point font. Formulas shall be presented on a separate line and should be centered. Main formulas should also be numbered on the right-hand side of the same line (in parentheses).

7. References (citations) used in the manuscript shall be numbered either according to the order of use or in alphabetical order (by language) and indicated in the text in the form [1], [2], etc. Long electronic links shall be shortened using the website <https://u.to/> or other similar URL-shortening services.

8. The “References” section shall be provided at the end of the manuscript, formatted in accordance with the accepted standards, numbered and set in 10-point font. One line below the references, the date, month, and year of submission and peer review of the manuscript shall be indicated.

9. The journal accepts for publication scientific-theoretical and scientific-methodological articles in the fields of law and public security.

10. Upon fulfilling the above requirements, authors shall submit to the Executive Secretary for Scientific Publications a favorable peer review report and the electronic version of the manuscript in MS Word format, either on a storage medium or via e-mail (githratarakutyunner@gmail.com).

11. Manuscripts submitted for publication shall be accepted only if accompanied by a recommendation or a favorable review report issued by chairs of higher education institutions, departments of research institutions, or by a subject-matter expert. Specifically, students enrolled in Bachelor’s and Master’s degree programs shall submit manuscripts accompanied by a favorable review report issued by relevant chairs, while research applicants and PhD candidates shall submit manuscripts accompanied by their academic supervisor’s recommendation.

12. Manuscripts that have been previously published or simultaneously submitted for publication in other journals shall not be accepted.

13. Submissions that do not comply with the above requirements shall be rejected, returned to the authors, and shall not be forwarded for blind peer review.

BLIND PEER REVIEW POLICY

Manuscripts that comply with the submission requirements established by the Educational Complex of the Ministry of Internal Affairs of the Republic of Armenia shall be subject to blind peer review prior to acceptance for publication. The review process shall be conducted within fifteen days of manuscript submission by reviewers appointed by the Heads of relevant Chairs of the Educational Complex of the Ministry of Internal Affairs of the Republic of Armenia or by Members of Editorial Board of Scientific Publications or by other persons cooperating with the Educational Complex, subject to their consent. Each manuscript shall be reviewed by a specialist holding at least a PhD degree in the relevant field or by a professional actively engaged in the respective area of expertise.

Evaluating a manuscript, reviewers shall assess its relevance and significance, scientific novelty, validity of findings, practical implications and applicability, consideration of international experience and its implementation prospects, compliance with academic standards in a given field, and the extent to which the stated research objectives have been achieved. Review reports shall include both the strengths and the weaknesses of the manuscript.

The journal adheres to the principle of academic freedom.

If a manuscript is not recommended for publication, the author may revise it accordingly and resubmit it to the Educational Complex, in compliance with the procedure established by this Annex, for submission to blind peer review.

Electronic copies of review reports, including recommendations for revision or rejection, shall be made available exclusively to the author upon request and without disclosure of the reviewer's identity.

Manuscripts with favorable review reports shall be forwarded for publication.

The journal is published in both print and electronic formats at least twice annually. The electronic version of the journal is made available on the official website of the Educational Complex.